

Tender Pack for the construction of School



TENDER FOR: Tender Pack for the construction of Schools, installation and construction of water filtration plants and submersible pumps

TENDER ADVERTISEMENT: Jan 22, 2026

TENDER DOCUMENT ISSUANCE DATE: Jan 23, 2026

LAST DATE OF TENDER SUBMISSION: Feb 9, 2026 BEFORE 05:00 PM

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CONFIDENTIAL QUESTIONNAIRE

Company / Firms / General order supplier / Individual Information

Full Legal with registration number and Trading Name:	
Date of Registration of your company: (please attach certificate)	
Full address:	
Registered place of business (if different from above address):	
Name the contact within your organization to whom all correspondence regarding this tender should be addressed:	
Company website address: (in any)	
Name, contact detail and position of person authorized to enter into negotiations and sign any formal agreement:(company focal person)	
Company registration details such as, i. STN/NTN Registration number number (copy must be attach) (NTN should be relevant to business or otherwise General Order Supplier)	

Business Information

Provide a brief description of your Company profile and structure, size and location(s) relevant to Animal Sacrifice, buying and selling of animals or slaughtering etc.	
List of Major Clients (please only mention clients relevant to live stock or meat supply, slaughtering or related business)	

Bank Detail:

Question	Response
Bank Name, Account Title, branch and total turnover in (PKR) of last year (attach the bank statement of last 6 months)	

Business References/ partnership/ contracts as Reference (only construction related services):

	1	2	3
Name of Organization			
Contact name and phone number			
Description of items/services delivered			
Quantity			
Date contract awarded			
Date contract Completed			
Value of Contract in PKR			

NOTE: Please attach all given partnership references including Purchase Order, Contract, satisfactory performance certificate.

7. Cost of project

M/S: _____ From: Procurement Department
Address: Help In Need

Request for Quotation

HELP IN NEED (HIN) is a national level Relief and Development Organization providing humanitarian aid during emergencies and working for long-term development of vulnerable communities of Pakistan.

HELP IN NEED (HIN) takes this opportunity to request you to quote the prices for the **construction of School** as per the BOQ -

Specifications of work – construction of the school per the BOQ

General Terms & Conditions General

- 4 “Tender # HIN/construction 07/2024/001 ” must be mentioned on main envelope
- Supplier (**After winning the BIDs**) shall provide CDR/DD amounting 5 % of the total Bid (in the name of HELP IN NEED on this **NTN: 2229040**) (after selection) along with the tender pack, CDR/D.
 - Quoted prices for the above items shall be inclusive of all kinds of Govt taxes and duties as per the prevailing Tax Laws of Govt of Pakistan, Transportation, and Custom Clearance and port taxes (if any)
 - Delivery Date: 9 Feb, 2026
 - All prices must be quoted in Pak rupees. (Including Taxes)
 - Evaluation of the quotation and award of Purchase Order/services order shall be items wise/lot wise.
 - All Govt applicable Taxes as per government prevailing rates shall be deducted at the time of payment.
 - Up to 30% mobilization will be issued after signing of the contract.
 - HELP IN NEED reserves the right to reject any or all quotations without assigning any reason thereof.
 - Expected delivery time must be mentioned on your bid.

Bid Submission Requirements

The following documents should accompany the tender

- Updated Company Profile with all registration and accreditation certificates
- Past experience certificate, Purchase order, and reference letter.
- NTN certificate
- Sealed Quotations addressed to “Procurement Committee” should be dropped in our quotation box placed at **HELP IN NEED - Head office, Fazal software technology park plot no. 395-96 I-9/3 Islamabad, (Contact Numbers: 0300-0551505, 0300-0551505, 051-8732605-6)** latest by 5:00 pm on or before (**Last Date Feb9, 2026**).
- Copy of CNIC of the company`s Director / MD / Owner.
- Signed and stamped bid documents
- Qualified vendors can submit the BID's security (CDR / DD 5 % of the **total quoted value of BID** (In the name of Help in Need

Compulsory documents to be provided to us:

1. Company Registration Documents
2. Photo copy of ID/Passport of Directors (only signatory)

Consent

DECLARATION

Our organization M/S _____

Address: _____

Is not involved in and does not support any activity which is considered illegal by the Government of Pakistan or under the International Laws Community or what may be termed a terrorist activity.

I confirm that the above information is accurate to the best of my knowledge. I have not withheld information.

Name _____ Position _____

Sign & Official stamp _____ Date _____

We will treat your personal information as confidential and your details will not be shared with anyone else. The information on this form is required for the purpose of providing security screening.

Internal Use

Received by (Head office): _____ Position _____ Date _____
Name: _____

5. Complaints..... please write to us

If you see any violation of rights or any incident of corruption, please contact us at:

For E. mail info@helpinneed.org,
For Contact . 0300 -0551505

Help In need has zero tolerance for corruption/ bribery and is committed to listen and address any violation of rights of aid workers, suppliers, contractors, our beneficiary and communities.

6. Queries..... please write to us

If you have any query regarding tender documents, then please contact us at info@helpinneed.org

